



**The Annual Meeting of the Council of
Harden Parish Council
is on Thursday 14 May 2015 at 7.15pm
in Harden Memorial Hall**

AGENDA

1. **ELECTION OF CHAIR AND VICE-CHAIR** – and subsequent signing of Declaration of Acceptance of Office by Chair and all parish councillors.
2. **APOLOGIES FOR ABSENCE**
3. **DECLARATION OF INTEREST** - to receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting:
 - a) To receive declarations of interest from councillors on items on the agenda;
 - b) To receive written requests for dispensations for disclosable pecuniary interest;
 - c) To grant any requests for dispensation as appropriate.
4. **TO CONFIRM MINUTES OF MEETING HELD ON 9 APRIL 2015** (previously circulated).
5. **PLANNING APPLICATIONS** – to consider the Parish Council’s response to the following applications:
 - a) 15/01234/HOU – 16 Narrow Lane, Harden: two storey side extension in place of existing double garage, single storey rear extension and first floor extension above existing flat roof extension to front;
 - b) 15/01222/FUL – Aire Valley Archery Club, St Ives Estate, Harden: demolition of existing timber structures and construction of new single storey timber framed archery pavilion and self composting toilet unit;
 - c) 15/01743/HOU – Harden Grange, Harden Road, Harden: construction of conservatory/sun lounge with bi-folding doors;
 - d) 15/01139/LBC – The Lodge, Harden House, Wilsden Road, Harden: removal of current hardwood double glazing windows at front;
 - e) 15/01829/FUL – Woodbank Nurseries, Harden Road, Harden: to hardsurface existing grassed overflow car park area.
6. **PUBLIC REPRESENTATION** - members of the public are invited to raise any matters of concern for a maximum of 15 minutes.
7. **EXCHANGE OF INFORMATION** – to consider any concerns which may have been passed to the Parish Council by residents.
8. **MANDATORY DOCUMENTS** - to confirm Standing Orders, Financial Regulations, Complaints Procedure, Code of Conduct and Asset Register of Parish Council (all previously circulated).
9. **BANK MANDATE** - to confirm bank mandate of Parish Council.

10. **RECEIPT OF AGENDA** – to confirm receipt of agendas electronically.
11. **FURTHER DEVELOPMENT IN PARK** – to consider searching for funding for further new equipment in Harden Memorial Park.
12. **HORTICULTURE** – to consider horticultural plans for the village this year (including discussion on the watering of plants in the village this summer, and disposal of the bedding plants outside the post office).
13. **SUMMER ACTIVITIES** – to consider financing a summer event for children.
14. **TRAFFIC ON WILSDEN ROAD** – to consider updates regarding traffic.
15. **PRESENCE AT HARDEN GALA** – to consider the Parish Council presence at Harden Children's Gala this year (to be held on Saturday 20 June 2015).
16. **PARISH PLAN** – to consider revision of the Parish Plan.
17. **WAR MEMORIAL** – to consider funding for cleaning/listing of war memorial.
18. **YOUTH SERVICES** – to consider promotion of the local youth service.
19. **BOLLARDS** – to consider the replacement of bollards on Wilsden Road.
20. **SCAPAG UPDATE** – to consider any updates.
21. **NEW MEMBERS** – to consider ways to encourage new parish councillors.
22. **TRAINING** – to consider funding training for Clerk and parish councillors.
23. **FINANCIAL ISSUES:**
 - a) **PAYMENTS FOR APPROVAL** – items to be noted (including £282.94 for Clerk's wages, £15.10 for Clerk's expenses and £138.00 for Service Level Agreement);
 - b) **SERVICE LEVEL AGREEMENT** – to agree official signatory;
 - c) **ANNUAL RETURN 2014-15** – to approve the Annual Return 2014-15.
24. **CORRESPONDENCE** – any items received by the Parish Council for discussion, to include:
 - Email from Electoral Services re Parish Council members;
 - Email from local resident re small grants;
 - Email from BMDC re New Deal meeting on 5 May 2015;
 - Email from YLCA re wages, etc, Provision of Services Agreement (to be agreed at meeting) and White Rose publication and training;
 - Emails from Wendy Fisher re updates and weed-spray schedule;
 - Email from local residents re plants outside post office and kerbs;
 - Email from Youth Service re promotion of service in the area;
 - Email from BMDC re New Deal meeting on 5 May 2015.
25. **NOTIFICATION OF PLANNING DECISIONS BY BRADFORD COUNCIL** –
 - 15/00416/FUL – 19 Narrow Lane, Harden – REFUSED;
 - 15/00260/FUL – Golden Fleece, 38 Long Lane, Harden – REFUSED;
 - 15/00630/FUL – Home Farm, St Ives Estate, Harden – REFUSED.
26. **EXCLUSION OF PRESS AND PUBLIC FOR ITEM 22** - In view of the confidential nature of item 22, to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.
27. **CLERK'S WAGES** – to review the Clerk's wages in view of the recent additional responsibility (further information re wages attached).
28. **NEXT MEETING** – to confirm this as Thursday 11 June 2015 at 7.15pm.

**THIS IS A PUBLIC MEETING
EVERYONE WELCOME**

Signed: Eve Haskins, Clerk to Harden Parish Council