

Harden Parish Council



Clerk: Ken Eastwood, Harden Parish Council, c/o 8 West Drive, Oxenhope. BD22 9LJ
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Dear Councillor,

You are summoned to attend the monthly meeting of Harden Parish Council, to be held on **Thursday 9th March 2017** at 7.15pm in Harden Memorial Hall.

A handwritten signature in blue ink that reads "Ken Eastwood". The signature is fluid and cursive.

Clerk to the Parish Council

4th March 2017

AGENDA

1. Apologies for Absence

To note any apologies offered.

2. Disclosure of Interest

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. Minutes of Meetings (previously circulated to Members)

- a) To agree and sign the minutes of the Parish Council monthly meeting held on 9th February 2017.
- b) To note the February Outstanding Issues Report (information and discussion only, see Appendix 1).

4. Planning Applications

- a) To formulate observations relating to the following planning application: -
17/00876/HOU - Rear single storey extension to existing dwelling at 230 Harden Road, Harden
- b) To note the following decision: -
16/00062/FUL - New purpose built agricultural store at Cliff Farm, Keighley Road, Harden – Approved.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

5. Representation

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

6. Exchange of Information

To consider any concerns which may have been passed to the Parish Council by residents.

7. Memorial Hall

To discuss the potential for a community asset transfer to the Parish Council. To receive feedback from a recent meeting with stakeholders. To consider attendance at a meeting called by Denholme Town Council (see correspondence).

8. Collaboration with Village Societies & Organisations

To consider proposals and arrangements for a public meeting to progress the work previously agreed and being developed by Paul Barrett, Development Manager from the Kirkgate Centre (see correspondence).

9. Medical Prescriptions

To consider arrangements for ordering repeat prescriptions following a change of procedure by Wilsden GP practice.

10. Horticulture

To review quotations received for preparation and planting and to decide on award of contract (see appendix 2). To note that Bradford Works are continuing with maintenance until the end of March 2017.

11. Police Liaison

To note the report from Cllr Jennings following attendance at the police Liaison meeting on 14th February (see appendix 3).

12. Correspondence (see Appendix 4)

To receive the following previously circulated correspondence and to formulate a response, if appropriate: -

- a) E-mail from YLCA re. section 137 funding.
- b) Letter from Clarke Telecom re. proposed base station.
- c) E-mail from Bradford MDC re. planning and copyright.
- d) E-mails from Paul Barrett re. community engagement and public meeting.
- e) E-mail from Denholme Town Council re. meeting.

13. Financial Matters

- a) To authorise the addition of Cllr Jennings and removal of Alan Sykes to/from the Parish Council accounts with Barclays.
- b) To renew payroll arrangements with Bradford MDC for 2017/18 and to authorise, or otherwise, expenditure of £240.
- c) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Broxap Limited	100469	£303.60	Mini picnic table
Ken Eastwood	100470	£24.05	Polldaddy subscription
Bradford MDC	100471	£384.23	Salary payment
Cllr Jennings	100472	£38	Key cutting
Ken Eastwood	100473	£12.68	Stamps
J&J Learmonth	100474	£708	Picnic table
Ken Eastwood	100475	£9	Mileage

- b) To note the following trial balances: -

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Item	Budget 2016/17	Expenditure to date (net)	Budget Remaining	Forecast Outturn
Clerk's salary and related expenses	4,600	5,247.18	-647.18	-1,051.41
Subscriptions	500	772.00	-272.00	-237.00
Insurance	500	469.26	30.74	30.74
Audits	200	183.50	16.50	16.50
Newsletter	650	497.50	152.50	152.50
Website	300	310.00	-10.00	-36.00
Parish Plan	1,000	186.64	813.36	813.36
Training	400	175.00	225.00	225.00
Repairs	300	16.67	283.33	283.33
Stationery/telephone	200	220.38	-20.38	-188.68
PC equipment	600	619.58	-19.58	-19.58
Small grants	1,000	500.00	500.00	500.00
War memorial	1,000	0	1,000.00	1,000.00
Horticulture	2,500	1,931.00	569.00	129.00
Christmas event	200	172.45	27.55	27.55
Playground cleaning	200	0	200.00	150.00
S137	0	82.57	-82.57	-82.57
Other*	0	4,739.82	-4,739.82	-5,561.42
	14,150	16,123.55	5,491.02	-3,848.68

* Forecast includes Christmas lights (£2,501), WI bench (50% being £388 plus £160 installation), picnic benches (£493 net of Community Chest contribution) and Defibrillator equipment (£1,720.50).

c) To note the following bank reconciliation: -

Cashbook Balances	
Balance 1 April 2016	17,253.71
Add: income to date	15,877.52
Less: expenditure to date	(17,497.61) (incl. VAT)
Total:	
15,633.62	

Bank account balances, 1 February 2017	
Community Account	5,467.19
Business Account	10,166.43
Total:	
15,633.62	

14. Minor Items and Items for Next Agenda

To note minor items and to note items for the next agenda.

15. Next Meeting

To confirm the next meeting as 13th April 2017 at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME